



THE ADMISSION COMMITTEE FOR PROFESSIONAL COURSES (GUJARAT STATE)

Formed under Section 9(1) of the Gujarat Professional Technical Education Colleges or Institutions (Regulation of Admission and Fixation of Fees) Act, 2007

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L. D. College of Engineering Campus
Navrangpura, Ahmedabad – 380015
GUJARAT, INDIA

PROCEDURE FOR FILLING UP MANAGEMENT SEAT (INCLUDING NRI SEATS) BY UNAIDED INSTITUTIONS FOR THE ACADEMIC YEAR 2026-27

DEGREE ENGINEERING- 2026

Procedure for Submission of Management Seats:

- (1) Each unaided institute will have to prepare merit list (inter-se) from the applications of eligible candidates and display it on the institute's notice board as well as on website and a copy of the same is to be forwarded to the Admission Committee. All the students included in the merit list should individually be communicated by speed post or registered post or registered mail for counselling at least seven days prior to the date of counselling. The institute will have to maintain a record of distribution and acceptance of admission forms in a separate register.
- (2) Unaided institutions can admit students who have passed qualifying examination with minimum eligibility criteria from school located in INDIA (Including Gujarat State) on merit prepared on GUJCET 2026/JEE(Main) 2026, on a maximum limit of 50% seats (management seats) of sanctioned intake.
- (3) Each unaided institute has to conduct admission process in a fair, transparent & non-exploitative manner and no eligible candidate should be denied issuing or accepting his/her admission form.
- (4) The list of admitted students will have to be submit to ACPC latest by 17.08.2026 without fail. The mode of submission will be communicated.
- (5) For Management seat admission **ACPC registration is not required.**
- (6) Institute shall have to pay the registration fee for those students who have not registered and issued merit with ACPC. The fees for non-registered candidate will be 350/- INR.

Procedure for filling up of N.R.I. Seats:

In addition to the guidelines for filling up of Management Seats, the following points would also be applicable for admission process on N.R.I. seats:

- (1) The procedure for filling 15% NRI Seats for Universities/Institutes shall be as per prevailing rules of notification of GoG.
- (2) The students who have passed qualifying examination from outside India would be exempted from GUJCET-2026/JEE(Main) 2026 examination. Based on the marks obtained in the qualifying examination he/she would be included in the merit list. Such candidates must fulfil the eligibility criteria prescribed by the State



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Government for admission. However, if the students have passed qualifying examination from India, they should have appeared in GUJCET-2026 / JEE (Main) 2026 to be considered eligible for admission.

- (3) The students who have passed qualifying examination from outside India shall have to obtain equivalency certificate from Association of Indian Universities, Delhi.
- (4) N.R.I. student who seeks admission on N.R.I. seat will have to submit copy of his/her passport as well as passport of his/her mother and/or father, to prove himself/herself as an N.R.I. candidate. N.R.I. sponsored students have to submit proof of his sponsor being an N.R.I. Copy of sponsor Passport (which contains signature of sponsor) as well as the affidavit has to be submitted. The relation of N.R.I. (sponsor) with the student (N.R.I. sponsored candidate), sponsor's undertaking the responsibility for payment of tuition and other fees as well as the entire responsibility of the candidate's study should be clearly mentioned in the affidavit.

Priority would be given to N.R.I. candidates for admission on N.R.I. seats.

- (5) N.R.I. sponsored students shall be included in the merit list of N.R.I. seats as well as in the merit list of Management Seats.

Procedure for filling up of Foreign Nationals (FN) Seats:

In addition to the guidelines for filling up of Foreign Seats, the following points would also be applicable for admission process on N.R.I. seats:

- (1) The procedure for filling foreign national Seats for Universities/Institutes shall be as per prevailing rules of notification of GoG.
- (2) The institute shall submit the details along with documents as per notified in admission rules. Such candidates must fulfil the eligibility criteria prescribed by the State Government for admission. However, if the students have passed qualifying examination from India, they should have appeared in GUJCET-2026 / JEE (Main) 2026 to be considered eligible for admission.
- (3) The students who have passed qualifying examination from outside India shall have to obtain equivalency certificate from Association of Indian Universities, Delhi.



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- (4) Supernumerary Foreign national admission shall not be offered to regular candidate in case of seats remains vacant.

Procedure for conversion of Management Seats into Vacant Seats:

- (1) The institute shall publish the counselling time-period on the website with each specified event.
- (2) After offering seats to students who have been issued merit rank for management seats, the vacant seats shall be filled as per the guidelines of Rule 19, sub-rule (2) of Bachelor of Engineering and Technology (Regulation of Admission and Fee Payment of Fees) amendment 2022.
- (3) The Institute heads, Registrar of Private Universities shall note that each institute shall comply on the basis of notification Rule 20 and Sub-rule (3) of said admission rules.

Member Secretary

First Year Degree Engineering: Admission Year 2026-27
Instructions for Endorsement of Management And Vacant Seats

Modalities for Submission of File

Name of Institute:-

Sr. No.	Documents Submitted	Remarks	√/×
1	Forwarding Letter		
2	Institute Admission Summary as Attached Herewith Annexure 1 (Branch in alphabet order)		
3	List of Candidates cancelled the admission at ACPC or Institute Mark the cancellation or non-reporting on Latest admitted list provided by ACPC.		
4	Advertisement of Vacant Seats displayed on Institute website/Notice Board/News Paper		
5	Date of Counselling		
6	Registration List download from the Module (On Institute Letter head duly signed by Head of the Institute)		
7	Merit List download from the Module (On Institute Letter head duly signed by Head of the Institute)		
8	Branch Wise Admitted List:- download from the Module (On Institute Letter head duly signed by Head of the Institute)		
9	Candidate Application form along with Required Document as Registered		

ખાસ નોંધ :

- તમામ સંસ્થાઓએ એડમીશન કમિટીના મોડ્યુલમાં એન્ટ્રી કરવાની રહેશે. ઉક્ત જોગવાઈમાંથી કોઇપણ સંસ્થાને મુક્તિ આપવામાં આવશે નહિ.
- સંસ્થા દ્વારા તા. 24.08.2026 ના રોજ ફાઈલ જમા કરાવતી વખતે ઉપરોક્ત ડોક્યુમેન્ટ જમા કરાવવાના રહેશે.
- સ્વનિર્ભર સંસ્થા દ્વારા ખાલી રહેલી બેઠકો ઉપર પ્રવેશ આપવામાં આવેલ વિદ્યાર્થીઓ ની માહિતી નીચે મુજબ બ્રાંચ દીઠ જમા કરાવવાની રહેશે.
- જે વિદ્યાર્થીઓ નો પ્રવેશ સમિતિ દ્વારા મેરીટ નંબર ફાળવવામાં આવેલ છે તેવા વિદ્યાર્થીઓ ની ACPC રજીસ્ટ્રેશન ની કોપી (મેરીટ નંબર વાળી) અને સંસ્થા નું પ્રવેશ ફોર્મ
- જે વિદ્યાર્થીઓ પાસે પ્રવેશ સમિતિ નો મેરીટ નંબર નાં હોય તેવા વિદ્યાર્થીઓ ની નીચે મુજબ ની માહિતી જમા કરાવવાની રહેશે
 - સંસ્થા નું પ્રવેશ ફોર્મ

➤ વિદ્યાર્થી ની માર્કશીટ

- Entrance Exam marksheet (for MQ)
- HSC Marksheet (all markhseets in case of more than one attempt and Internet copy or other version is not valid)

➤ કેટેગરી સર્ટીફિકેટ (જો General Category માં લાયક થાય નહીં તેવા કિસ્સામાં)

- જે વિદ્યાર્થીઓ પાસે પ્રવેશ સમિતિનો મેરીટ નંબર ના હોય તેવા વિદ્યાર્થીઓ ની રજીસ્ટ્રેશન ફી રૂપિયા ૩૫૦/- લેખે જમા કરાવવાના રહેશે.
- વિદ્યાર્થી જેને ઓનલાઇન પ્રવેશ ફાળવાયેલ હોય અને તે ખાલી રહેલી બેઠકો માં સ્વનિર્ભર સંસ્થા ખાતે પ્રવેશ લેવા માંગતો હોય તો તેના નીચે મુજબના ડોક્યુમેન્ટ ફરજિયાત જમા કરાવવાના રહેશે.
 - વિદ્યાર્થીની ઓનલાઇન પ્રવેશ ૨૬ માટે ની અરજી (સહી સાથે)
 - વિદ્યાર્થી નો ઓનલાઇન એડમીશન લેટર
- સંસ્થા દ્વારા **admitted List** મુજબ જ ફોર્મ ગોઠવી ને ફાઈલ જમા કરાવવાની રહેશે. જે સિકવન્સમાં એડમીશન લીસ્ટ હોય તે સિકવન્સમાં જ ફોર્મ મુકવાના રહેશે. જે કિસ્સામાં એડમીશન કમિટીનો મેરીટ ક્રમાંક હોય તેમાં મેરીટ ક્રમાંક ધરાવતી રજીસ્ટ્રેશન ડીટેઇલ. અન્ય કિસ્સામાં ઉપર જણાવ્યા મુજબ નાં ડોક્યુમેન્ટ
- ફાઈલ જમા કરાવતી વખતે નીચે મુજબ ના ક્રમ માં ફાઈલ જમા કરાવવાની રહેશે.

1. Cover Letter

2. Admitted List

3. Cancellation List

4. Undertaking of University Registrar/Institute Director as Attached

5. Registration List download from the VQ Module (On Institute Letter head duly signed by Head of the Institute)

6. Merit List download from the VQ Module (On Institute Letter head duly signed by Head of the Institute)

7. Branch Wise Admitted List: - download from the VQ Module (On Institute Letter head duly signed by Head of the Institute)

8. Candidate Application form along with Required Document as Registered

Under taking shall be on University/Institute Letter head

UNDERTAKING

I, < Name>,<Designation>, do hereby solemnly affirm and declare as under in Connection with for intake/New Course for <Name of Institute> constitute with <Name of the University> .

1. The Institution/University shall abide Faculty, Infrastructure facilities and Financial viability the infrastructure laid down by All India Council of Technical Education (AICTE) time to time.
2. The Institution /University shall abide the all rules related to accreditation, criteria of competent statutory and all other condition mentioned in UGC Regularations,2003 and Private University ACT,2009 with its further amendments.
3. The Institution/University have not admitted any candidates after the last date declared by Government in professional courses admission.
4. The Admission Details for the Year 2025 for First Year Degree Engineering as follows.
5. No other candidate is studying at institute level in any of the quota whose name is not submitted in endorsement proposal or ACPC admitted list.

Annexure: 01

Branch	Intake 2025	ACPC Admitted	Management Seat Admission	NRI / NRI-S Admission	FN/PIO/ OCI / DASA	Vacant at ACPC	Non- Reported at Institute	Cancel at Institute	Total Filled in MQ and VQ at Institute Level	Final Vacant

Date :

Place :

(Signature & Name)
Round Seal with (Designation) &
(Name of the Organizations)